



## Adding Module Pre-Requisites and Requirements for Course Content Flow

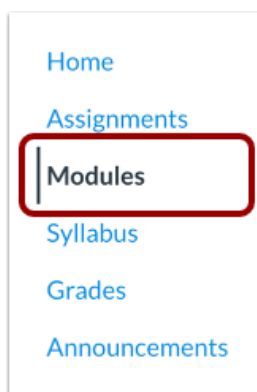
### How do I add prerequisites to a module?

When you set a module prerequisite, the module is locked until a student completes the required items. However, unless completion requirements are set for prior modules, students will still be able to access upcoming modules.

When selecting a prerequisite module, you can only choose from previous modules. You may need to reorder modules to correct prerequisite availability.

**Note:** You can only add prerequisites if you have added at least one module.

### Open Modules



In Course Navigation, click the **Modules** link.

### Edit Module

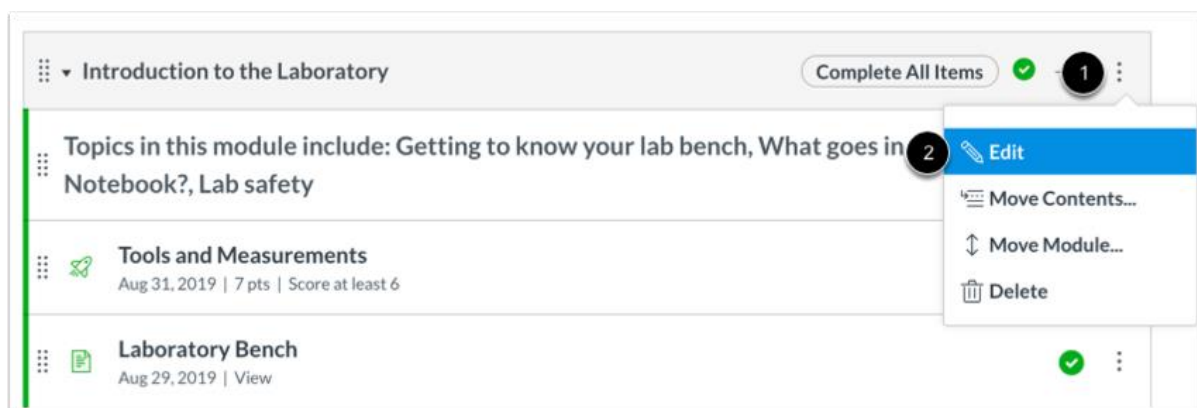


Figure 1: Edit module menu from ellipse dropdown



Locate the name of the module and click the **Options** icon [1]. Select the **Edit** link [2].

## Add Prerequisite

Dialog box titled "Edit Module Settings" with a close button (x) in the top right corner. The main content area contains a text input field with "Introduction to the Laboratory". Below this is a checkbox labeled "Lock until". A section titled "Prerequisites" contains a red-bordered button with a plus sign and the text "+ Add prerequisite". Below this is a section titled "Requirements" with a blue link "+ Add requirement". At the bottom of the dialog are two buttons: "Cancel" and "Update Module".

Figure 2: Edit module settings pre-requisite menu

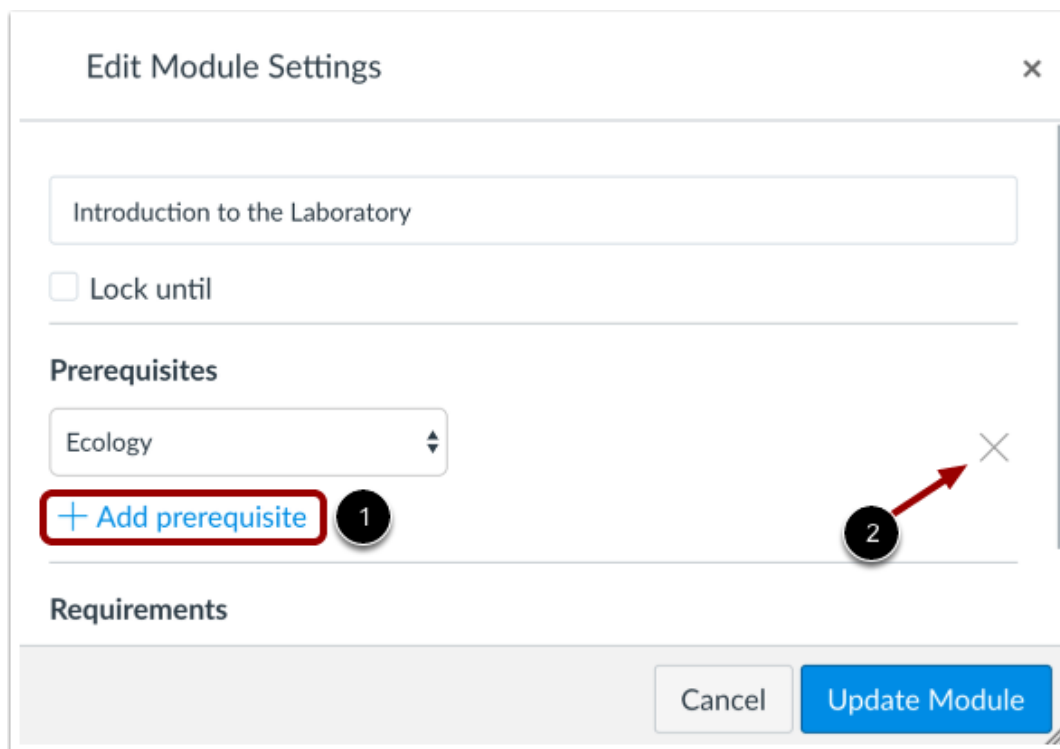
Click the **Add Prerequisite** link.

## Set Prerequisite

Dialog box titled "Edit Module Settings" with a close button (x) in the top right corner. The main content area contains a text input field with "Introduction to the Laboratory". Below this is a checkbox labeled "Lock until". A section titled "Prerequisites" contains a red-bordered dropdown menu with the text "[ Select Module ]" and a close button (x). Below the dropdown is a blue link "+ Add prerequisite". Below this is a section titled "Requirements". At the bottom of the dialog are two buttons: "Cancel" and "Update Module".

In the module drop-down menu, select the module students must complete before moving on.

## Manage Prerequisites



Introduction to the Laboratory

Lock until

**Prerequisites**

Ecology

[+ Add prerequisite](#) 1

X 2

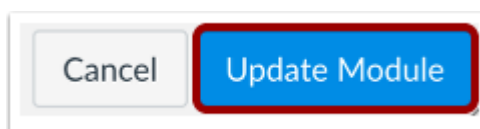
**Requirements**

Cancel Update Module

To add additional prerequisites, click the **Add Prerequisite** link [1]. If you want to ensure students complete modules in order, you should add prerequisites for all modules that come before this module.

To remove a prerequisite, click the **Remove** icon [2].

## Update Module



Cancel Update Module

Click the **Update Module** button.

## Re-Lock Module

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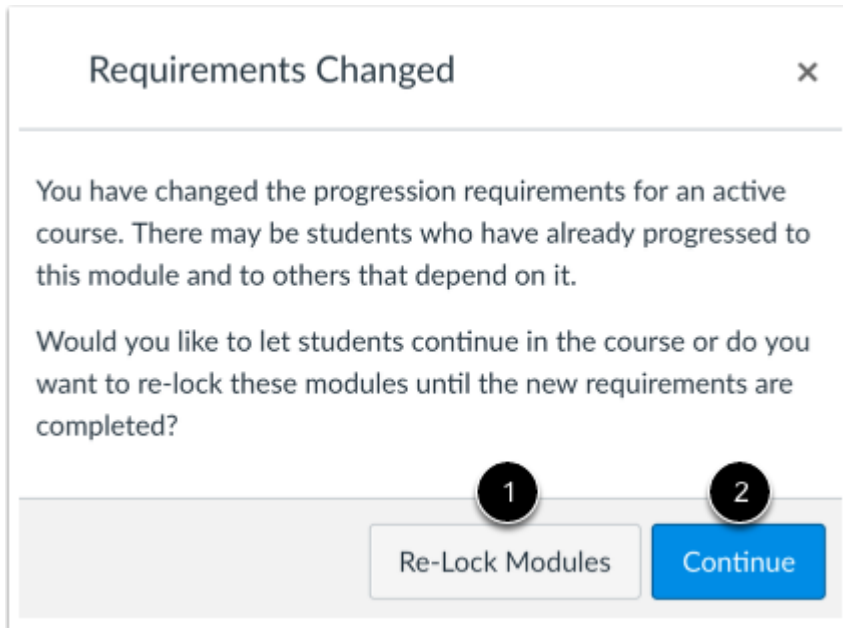
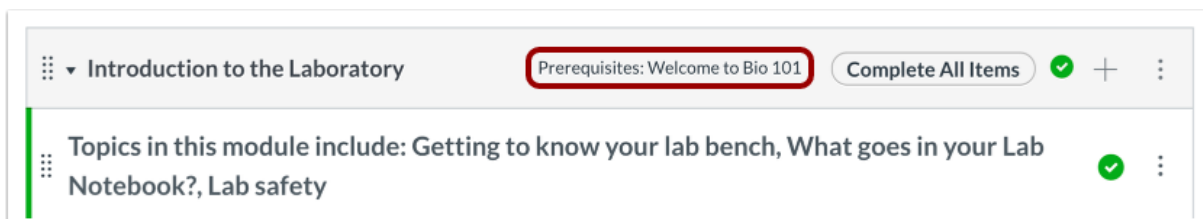


Figure 3: Re-lock module warning menu

If you change prerequisites that students have already fulfilled, Canvas will ask if you want to let students progress through the course or re-lock the modules and require students to complete the prerequisites again.

To re-lock the modules, click the **Re-Lock Modules** button [1]. To allow students to continue without any changes, click the **Continue** button [2].

## View Module



View your prerequisite(s) in the module header.

## Next, how do I add requirements to a module?

When you add requirements to a module, students must complete the defined requirements within the module before the module will be marked complete. You can require students to complete all requirements in the module or have them choose one item to fulfil a specific requirement.



Note that you cannot add requirements until you have added module items: you can add content items such as **assignment types, pages, and files; text headers; external tools; and external URLs.**

You can choose to allow students **to complete requirements in any order**, or you can require them to move through the module sequentially. A requirement to move through module items sequentially relates to the order items are listed on the Modules page, not the order displayed in Module Settings. If you have multiple repetitions of an module item, you can set different requirements for each item.

Module requirements are displayed in the order that they exist as module items. **You may need to re-order module items** so that the requirements are set correctly.

Depending on the module item type, requirements include up to five options:

- **View the item:** Students must view the item.
- **Mark as done:** Students must mark the assignment or page as done before they can progress to the next item. This option also synchronizes with the student List View Dashboard and completes the item for the student. However, this behaviour is only supported when the item with this requirement is located in one module. Adding the same item within multiple modules is not supported.
- **Contribute to the page:** Students must post a reply to a non-graded discussion or contribute content to a page (make sure students are allowed to edit pages in the course).
- **Submit the assignment:** Students must submit an assignment, post a reply to a graded discussion, or submit a quiz. (Canvas does not allow you to manually enter a grade to fulfil this requirement; a submission must be made by the student.)
- **Score at least:** Students must meet a minimum submission score. With this option, an additional field appears where you can enter the **minimum score** that students must earn. This option is available for all graded assignment types.

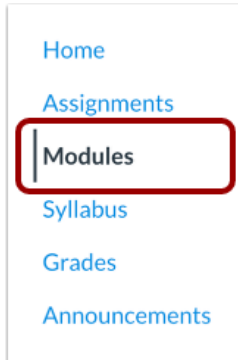
You can also set up prerequisite modules and require students to complete each module in order.

**Note:** If you choose to set the requirement type as completing only one option, and you want to use it with graded items, please note that all assignments with their current grades are reflected in the Canvas gradebook. For instance, if you want a module to require a student to submit one of three assignments, the two assignments that aren't submitted still factor into the gradebook as unsubmitted. You may choose to manually configure the unsubmitted assignments appropriately, either by using the differentiated assignments feature or excusing the assignments in the Canvas gradebook.

**For an example of these choices, go to the next page.**



## Open Modules



In Course Navigation, click the **Modules** link.

## Edit the Module

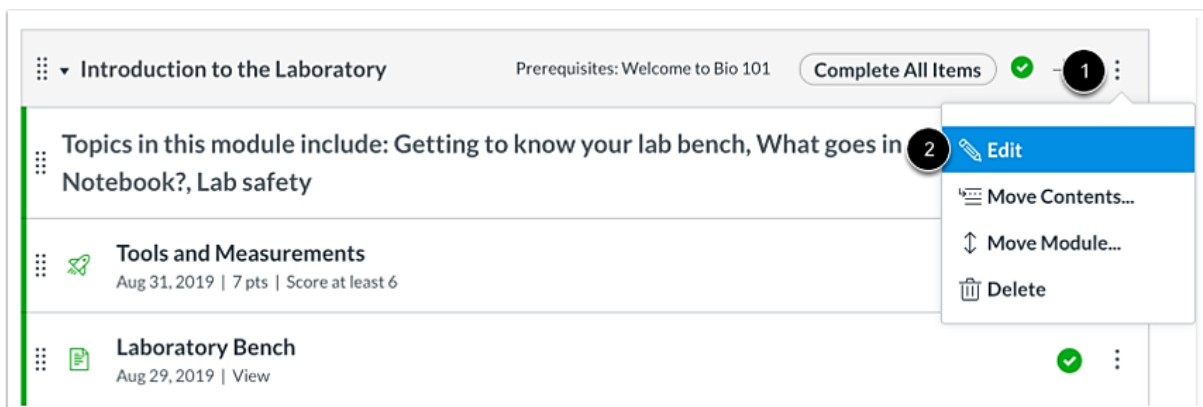
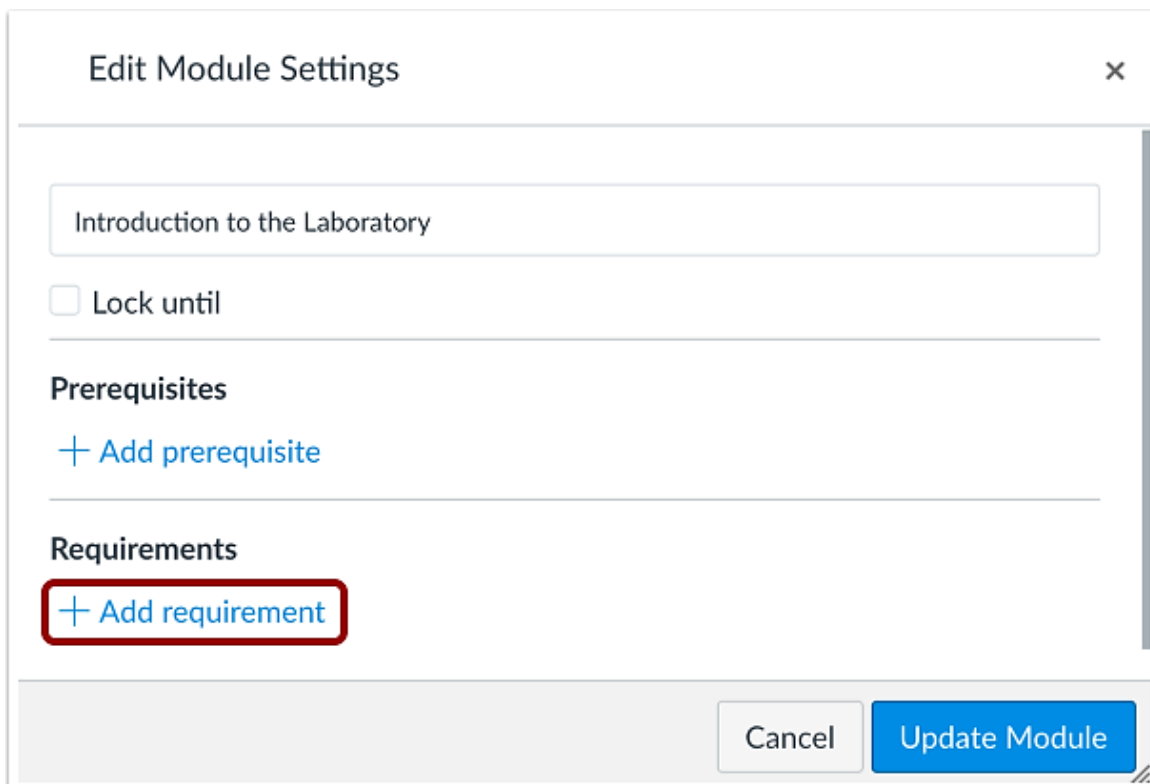


Figure 4: Editing a module using the ellipse dropdown on the right

Locate the name of the module and click the **Options** icon [1]. Select the **Edit** link [2].

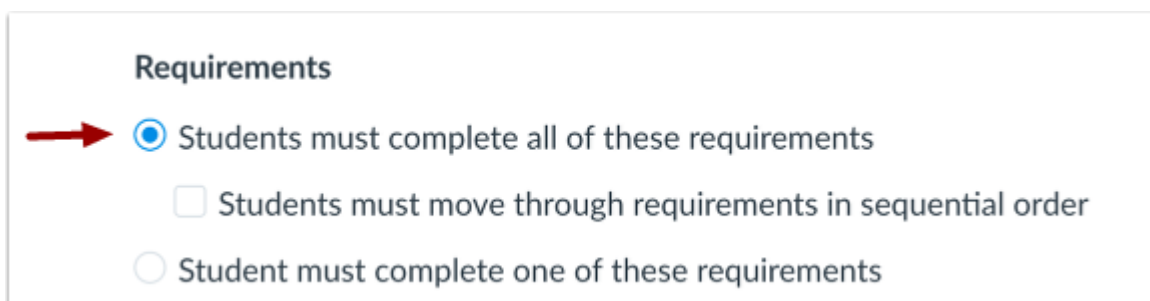
## Choose Add Requirement

See graphic on next page



Click the **Add Requirement** link.

#### Set Requirement Type



**Figure 5: Requirements menu - student must complete all items**

When adding requirements, you can choose whether to allow students to complete all requirements, or one of a series of requirements.

By default, Modules selects the all requirements option. If you want to require students to complete all requirements in the module, this setting has already been selected for you.

## Require Sequential Order

**Requirements**

- Students must complete all of these requirements
- Students must move through requirements in sequential order
- Student must complete one of these requirements

Figure 6: Requirements menu with completion choices for sequential order

As part of completing all requirements, if you want to require students to complete each module item in order, click the **Students must move through requirements in sequential order** checkbox.

## Set One Requirement

**Requirements**

- Students must complete all of these requirements
- Student must complete one of these requirements

Figure 7: Requirements menu - students must complete one item

If you would rather require students to complete only one requirement, click the **Student must complete one of these requirements** radio button [2].

## Set Item Requirements

**Requirements**

- Students must complete all of these requirements
- Student must complete one of these requirements

Safety in Science - Symb  submit the assignment

1 2

Figure 8: Requirements menu - student must complete and submit this item





By default, Modules populates the first requirement as the first item in the module [1]. To select a different module item, click the item menu. For the module item, click the requirement menu [2].

## Manage Requirements

**Requirements**

Students must complete all of these requirements

Student must complete one of these requirements

Safety in Science - Symb ▾ submit the assignment ▾

1 + Add requirement

2 X

To add additional requirements, click the **Add Requirement** button [1].

To remove a requirement, click the **Remove** icon [2].

**Note:** If you have included a content item in the same module multiple times, you can set different requirements for each item.

## Update Module

Cancel Update Module

Click the **Update Module** button.

## Re-Lock Module

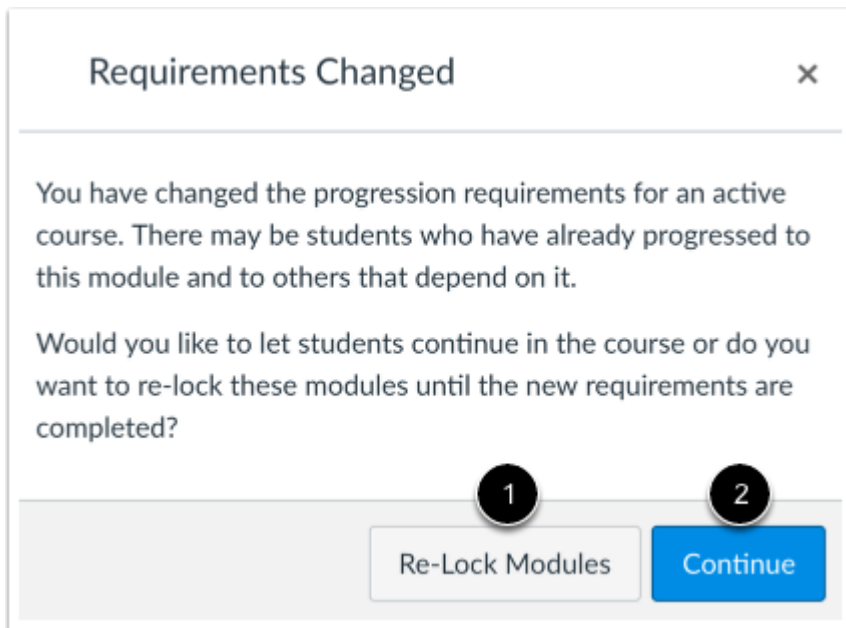
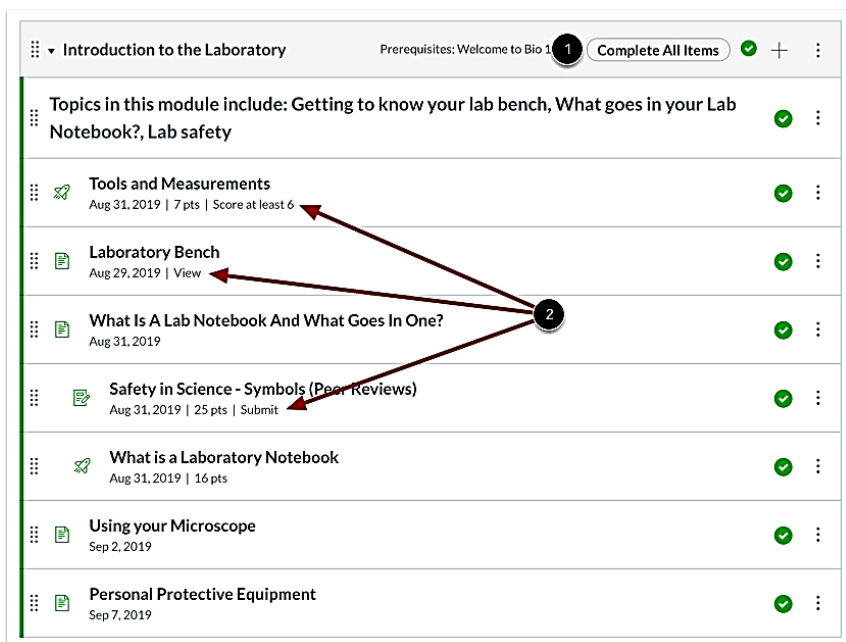


Figure 9: The requirements have changed warning menu

If you change module requirements that students have already fulfilled, Canvas will ask if you want to let students progress through the course or re-lock the modules and require students to complete the requirements again.

To re-lock the modules, click the **Re-Lock Modules** button [1]. To allow students to continue without any changes, click the **Continue** button [2].

## View All Added Requirements



View the module requirement type [1] and the item requirements [2] for the module.