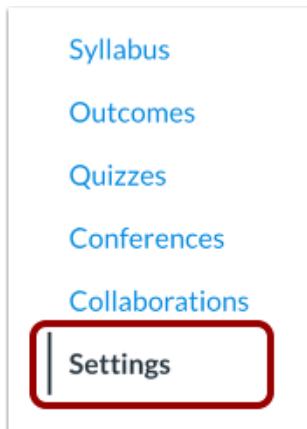




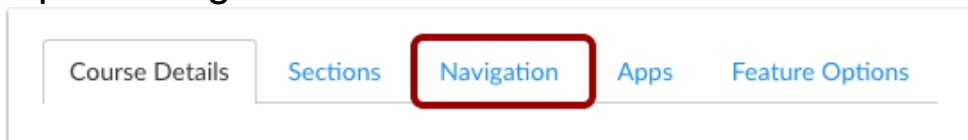
How to Use the Course Navigation Menu

Open Settings



In Course Navigation, click the **Settings** link.

Open Navigation



Click the **Navigation** tab.

Drag and Drop Navigation Links



Course Details

Sections

Navigation

Apps

Feature

Drag and drop items to reorder them in the course navigation.

Home	
Assignments	⋮
Discussions	⋮
Modules	⋮
Announcements	⋮
Pages	⋮
Syllabus	⋮
Grades	⋮
People	⋮
Quizzes	⋮
Outcomes	⋮
Collaborations	⋮
Files	⋮
Analytics BETA	⋮
Conferences	⋮

Drag items here to hide them from students.

Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Chat	⋮
<i>Page disabled, won't appear in navigation</i>	
SCORM	⋮
<i>Page disabled, won't appear in navigation</i>	

Save



You can use the drag and drop option to reorder navigation links. Click the navigation link you would like to move. Drop the navigation link in the desired location by releasing the mouse.

Move Navigation Links

Course Details Sections **Navigation** Apps Feature Options

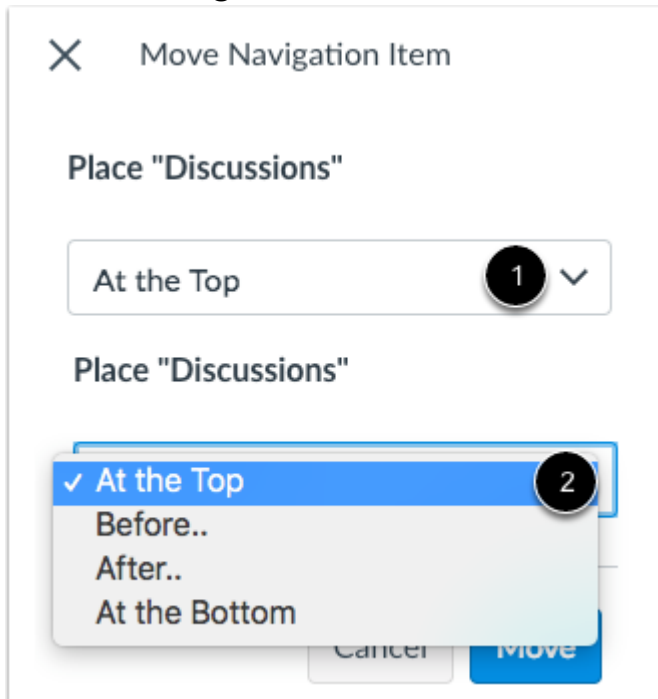
Drag and drop items to reorder them in the course navigation.

Home	
Assignments	⋮
Discussions	⋮
Modules	⋮
Pages	⋮
Announcements	⋮
Syllabus	
Grades	
People	⋮
Quizzes	⋮
Outcomes	⋮
Collaborations	⋮
Files	⋮
Analytics BETA	⋮
Conferences	⋮

You can also use the Move To option to reorder an navigation link. Click the **Options** icon [1] and select the **Move** link [2].

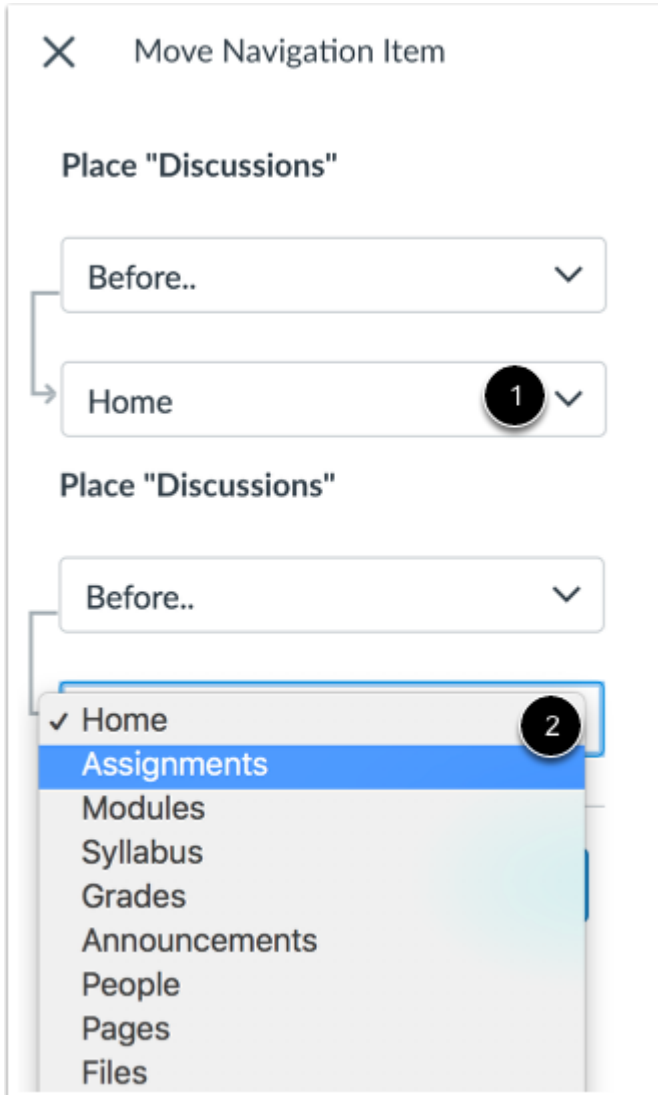
Note: The Move To option only moves an navigation link within its respective section (visible or hidden). Hidden items must first be enabled before they can be ordered among visible navigation items. A hidden item cannot be moved directly to the enabled link section using the Move To option.

Place Navigation Link Location



In the Move Navigation Item sidebar, click the **Place** drop-down menu [1]. Select the placement of the navigation link you are moving [2]. You can move the link so it is located at the top of the list, before a specific navigation link, after a specific navigation link, or at the bottom of the list.

Place Before or After



Move Navigation Item

Place "Discussions"

Before..

Home 1

Place "Discussions"

Before..

✓ Home 2

- Assignments
- Modules
- Syllabus
- Grades
- Announcements
- People
- Pages
- Files

If you selected the **Before** or **After** option, click the second drop-down menu [1]. Select the navigation link that should be before or after the link you are moving, as indicated by the option selected in the previous menu [2].

If you want to move the navigation link to another location, change the sidebar placement options as needed.



Move Navigation Item

A dialog box titled "Move Navigation Item" with a close button (X) in the top left. The main heading is "Place 'Discussions'". Below this are two dropdown menus. The first dropdown is labeled "Before.." and has a downward arrow. The second dropdown is labeled "Assignments" and also has a downward arrow. A curved arrow points from the "Before.." dropdown to the "Assignments" dropdown. At the bottom of the dialog are two buttons: "Cancel" and "Move". The "Move" button is highlighted with a red border.

Click the **Move** button.

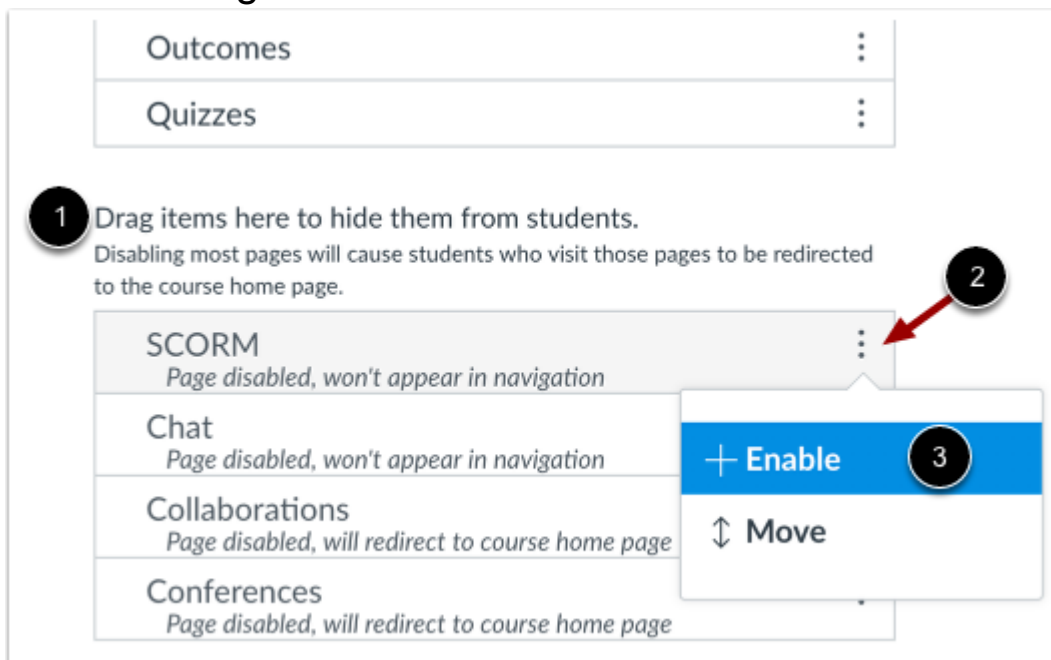
Hide Navigation Links

A screenshot of a navigation links list. The list contains: Files, SCORM, Outcomes, Quizzes, Chat, and Collaborations. Each item has a three-dot options icon to its right. A red arrow labeled "1" points to the options icon for "SCORM". A context menu is open over the "SCORM" options icon, showing "Disable" (with a close icon) and "Move" (with a double-headed arrow icon). A black circle labeled "2" is next to the "Disable" option. Below the list, there is a section for hidden items: "Chat" (Page disabled, won't appear in navigation) and "Collaborations" (Page disabled, will redirect to course home page).

To hide a navigation link, click the link **Options** icon [1] and select the **Disable** option [2].

You can also drag and drop the link to the hidden section at the bottom of the page.

Enable Navigation Links



The screenshot shows a navigation menu with two visible sections: "Outcomes" and "Quizzes". Below them is a hidden section containing "SCORM", "Chat", "Collaborations", and "Conferences". A red arrow points to the options icon (three vertical dots) next to the SCORM item, which is labeled with a circled '2'. A context menu is open over this icon, showing a blue "+ Enable" button (labeled with a circled '3') and a "Move" option with a double-headed arrow icon. A circled '1' is placed next to the instruction text.

1 Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

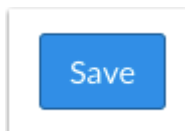
2

3

To enable a link in the hidden section [1], click the **Options** icon [2] and click the **Enable** button [3].

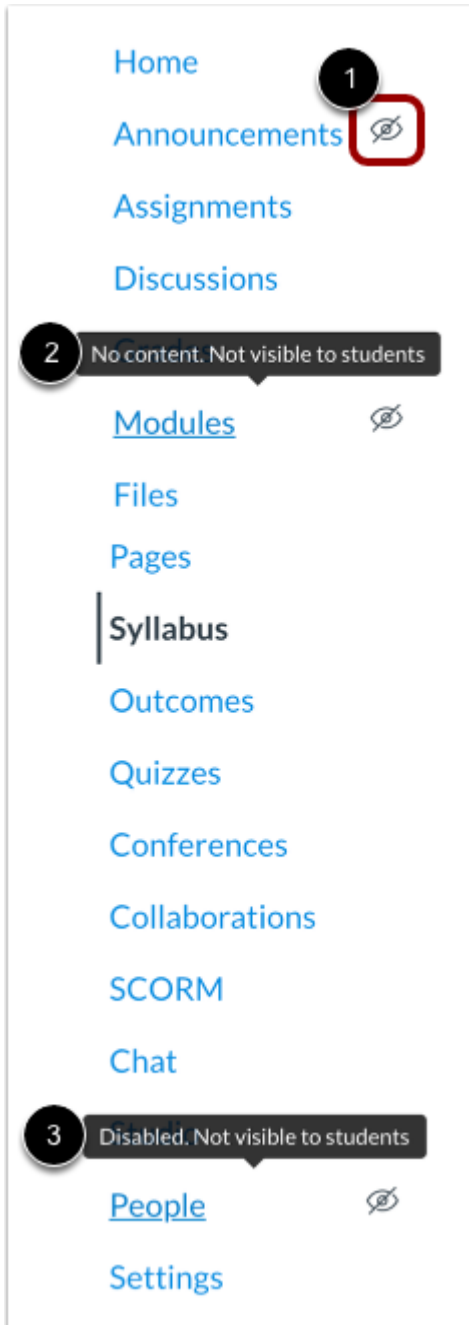
You can also drag and drop the link above the hidden section.

Save Navigation



Click the **Save** button.

View Course Navigation Links



View the Course Navigation Menu. Navigation links will display in the same order that you have designated in Course Settings.

Any Course Navigation link that is hidden from students displays the **Visibility** icon [1]. A link may be hidden to students because the feature area has no content [2] or because the link is disabled [3].

Note: If you have disabled a Course Navigation link to an external tool, that link will not display in Course Navigation and is hidden to all course users, including instructors.

