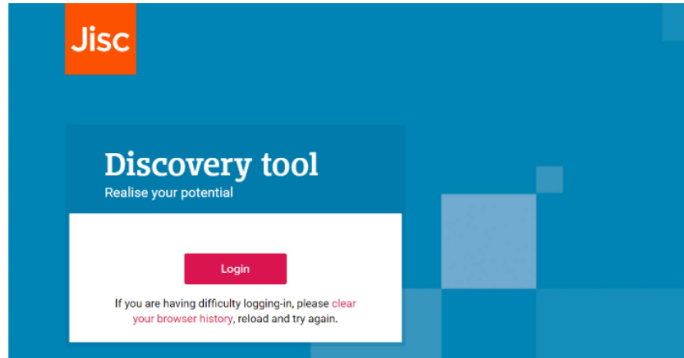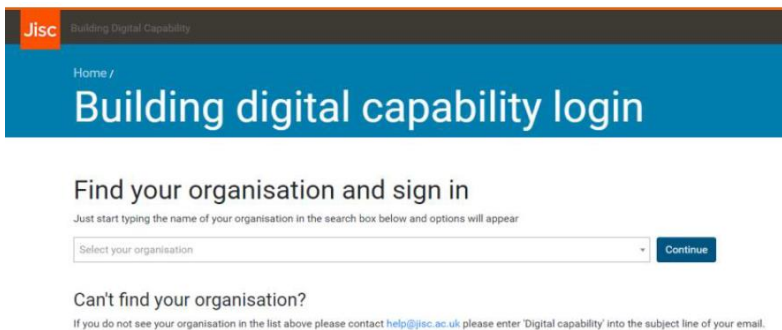# DISCOVERY YOUR DIGITAL CAPABILITIES!

The Jisc discovery tool is a developmental tool that staff can use to self-assess their digital capabilities, identify their strengths and opportunities to develop their skills further to enhance their practice of learning.
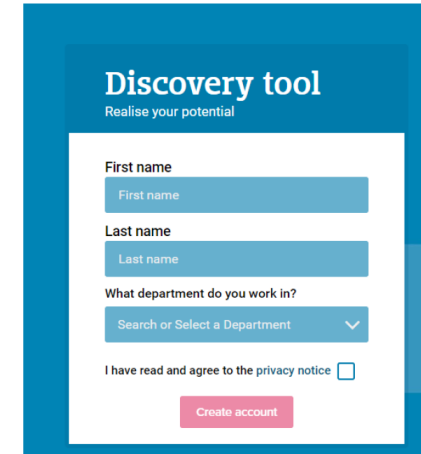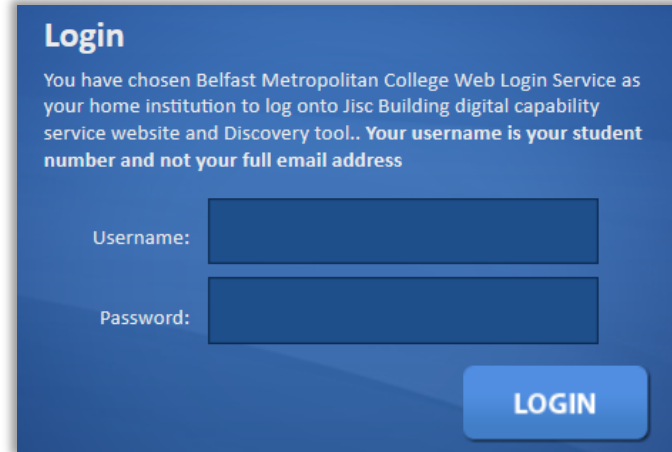
Step 1: discovery tool login page

- Go to https://jisc.potential.ly
- Click on 'Login'

Step 2: find your organisation

Type in 'Belfast Metropolitan College', then click 'Continue'.

Step 3: setting up your discovery tool account

Login using your normal Belfast Met credentials

When registering on the discovery tool for the first time you will need to:
- Provide your name
- Select your department (from a standardised list)
- Your main subject area
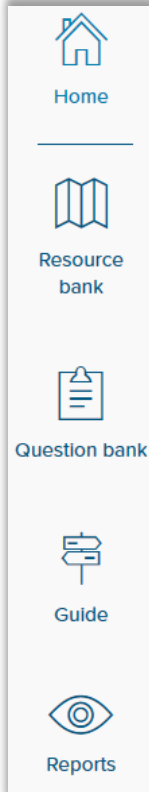- Read and agree to the discovery tool privacy notice

Once you have done the above, click on **'Create account'** and you will be taken to your discovery tool dashboard.

DISCOVERY TOOL DASHBOARD

Explore your general digital capabilities

Explore digital capabilities for teaching

Jisc

Home

Resource bank

Question bank

Guide

Reports

Explore your overall digital capabilities
Find out about your own digital capability through a series of reflective questions.

Teaching in FE and Skills
Explore your digital capabilities for teaching here

The question sets

Once you have signed in, you will see the *Explore your overall digital capabilities* question set on your dashboard. Use this to explore the 15 elements of digital capability, which are relevant to staff in any role.

Additional role specific question sets can be found in the Question bank available from the left-hand menu bar. They include:

- **Teaching (in HE or FE and skills)**: use these to explore 8 specialist elements relevant to teaching practice.
- **Working in a library or learning resources**: this question set explores 7 specialist elements relevant to those working in a library or learning resources setting.to your professional practice

Teaching in FE and Skills

Explore your digital capabilities for teaching here

By completing these questions you'll be encouraged to reflect on your confidence and skills across a range of digital capabilities relating to teaching in further education and skills.

At the end you will receive a personal report focusing on 8 areas of digital capability relevant to teaching. The report provides a visual representation of your scores along with a capability rating (developing, capable or proficient), suggested next steps to take and links to relevant resources for each section. The report will help you to identify your strengths as well as opportunities for further development, and highlight resources that can help.

We have produced a glossary to explain some of the terminology used in our question sets. Please refer to it as needed.

Your report is private to you – only you can choose who you share this with.

> It has been a fantastic resource to help raise the profile of digital capabilities and dispel some of the anxieties around this. This is helping us to win hearts and minds and create an openness that will inform a considered programme of support that aligns to broader personal, team and organisational objectives.

Non Lloyd Scantlebury, academic engagement manager, library and computing services, University of Hertfordshire

- **Access your 'Digital Capabilities' reports**

- **Claim and share your 'recognition' badge**